

La Tierra Community School
MINUTES
Board of Directors

Meeting Date: June 17, 2013

Date of Approval _____

Call to Order:

A regular meeting of the Board of Directors, La Tierra Community School, was held at La Tierra Community School, Prescott, AZ on June 17, 2013. The meeting convened at 4:39 pm. Board Member Jamie Bjune presiding.

Members of the Board in attendance: Jamie Bjune, Daniel Boyce

Members of the Board in attendance via telephone: Jordana Dezeeuw-Spencer

Staff present: Jennifer Roderick – Director, Beth Cottle - Operations Officer, Anna Barnum-Interim Director

Guests: Clare Louge

Motion to approve agenda and May 20, 2013 Meeting Minutes: Daniel Boyce

Seconded: Jamie Bjune

Vote: 3-0-0

Motion carried with unanimous approval. 3-0-0

Community Forum and Participation: None

Community Celebrations and Presentations:

Tsunami on the Square- The intention was to demonstrate and interest and participation in a Prescott community event and to increase LTCS's community presence. LTCS had a booth at the Tsunami on the Square Arts Festival on June 15, 2013. This is the second year in which we have had a booth. We had a prime location for the booth and staff members were able to speak to many families and children. We attracted a couple new students through this opportunity. It was particularly satisfying to be able to share our students' portfolios and their work from this year.

Financial Report-Presented by Claudina Douglas, ADI Business Solutions and Jennifer Roderick, La Tierra Community School

- Daniel Boyce requested that we have the ability to compare last year and the present year's numbers.
- Daniel Boyce would like to see LTCS pay a portion of the loans (\$15,000), of which we would pay \$5,000.00 immediately to David DenHartog. Our intention is to ensure that the money would come from LTCS MOU operating funds.
- AZ-SCP grant monies must be appropriated by the end of July 2013 with a 90 day spending/encumbering window beyond July 31st.

- Prop. 301 funds are paid on a monthly basis. \$8,000 of Prop. 301 funds will be paid out on June 28, 2013 as annual performance based pay to faculty based on completion of performance indicators within their teacher evaluations.
- The Arizona Lottery provides approximately \$75 per student each year that goes towards PROP 301 monies.
- The June 30 payment demonstrates our equalization payment for July as June 30th is the end of the fiscal year 2013.
- Claudina Douglas presented the May financials.

Director's Report-Jennifer Roderick, La Tierra Community School

Arizona State Charter Board audited our school June 14, 2013.

- They looked at student data and growth indicators as evidenced through our benchmark testing throughout the year. They were pleased to see that we used data to develop strategic and purposeful intervention groups and that the students who were part of these intervention groups showed significant improvement and academic growth.
- The Charter Board was hoping to discover how LTCS identifies and accommodates the "bottom 25%" of our student performers.

Arizona State Charter Board Meeting July 9, 2013

- La Tierra Community School is requesting to increase our enrollment capacity to 200 students.
- We are also requesting to amend the LTCS charter to add 7th and 8th grades.

Yank and Guthrie Audit-We had a successful audit with a few elements that we will need to continue to show support. The intentions were that facilitating an audit during the summer, verse fall months, would allow more time to appropriate information that is perhaps missing and or needs support. LTCS will have until November to correct any errors discovered.

Old Business

1. Proposed FY14-M&O Budget

- Anticipate \$932,224 for FY14 based on 95 students enrolled.
- \$637,727 for Equalization
- State has approved new budget.
- ADI is moving forward with current year's FY13 worksheets as the state has not provided new worksheets yet because they have not finalized their budget and allotment per child for the FY14 fiscal year. ADI anticipates receiving \$95 more per student.
- LTCS anticipates collecting \$22,000.00 in funds from afterschool and activity fees.
- Title 1 and Title 2 funds will be new to LTCS this year and the director will need to complete the ALEAT applications for Title 1 and 2 funds by September 30, 2013.

2. FY14 AZSCP Grant

- Expeditionary Learning stipend is to pay for extra week of training.

- Amending budget again to include a printer in every classroom. Classroom budgets will be used to purchase ink for classroom printers.
- Intend to purchase iPads for students and another MacBook Lab, along with storage carts to charge and secure iPads.
- We have allocated more funds to be used for Science and Art Curriculum.
- The grant will significantly cover professional development opportunities including, Silver and Strong agreement & Responsive Classroom. Our goal to implement as much PD as we can this fiscal year. All projected travel expenses are based on PD travel.
- Purchase technology software for new computers.
- Question posed by the board - Can marketing group on Strategic Planning Committee use all of the proposed funds for their marketing plan?

3. Board Membership

Suggestion is to intentionally stagger new membership. LTCS Board hopes to add two new board members in July and another in August. The Board would like to finalize all board member transitions by the year-end (December 2013).

4. ADI-FY14 Contract Agreement

Previous contract was \$1,200.00 per month and the newly proposed contract increased to \$1,600.00 monthly. Claudina Douglas explained that ADI's normal contract rate for 60 or more students is \$1750.00. We have been getting a discounted price for service and are increasing accordingly. ADI is willing to increase the contract price in increments, which explains why the contract amount is not the full \$1,750.00.

New Business

1. Governing Board By-Laws

Board size shall not be less than five members and no more than seven. After reviewing the by-laws, the board will make no changes to the Governing Board By-Laws as written. We will vote in July on new Board members. Dan Boyce again suggested that we stagger board membership terms.

2. 2013-2014 7TH Grade Class-Review enrollment and academic and monetary sustainability of grade level accordingly. The board considered that the 7th and 8th grade charter expansion is on the charter board agenda for July 9th in Phoenix. This will determine whether or not the Charter Board approves of the grade level expansion/amendment to LTCS's Charter to begin with. With current enrollment numbers (6 enrolled), it would be hard for students to have a rich, collaborative, positive academic and social learning experience. It seems as though having a class this size would be a dis-service to the children enrolled.

Motion to table vote on 7th and 8th grade class expansion to July board meeting, Dan Boyce. Seconded: Jamie BJune. Motion carried by unanimous approval. 3-0-0

Next board meeting Monday, July 15 at 4:30 pm

General Announcements: None

Call to the Public

Community members who want to address the Board do not need permission in advance, but need to notify the Board that they are present and that they want to speak to the Board. Each person who wants to speak to the Board will be given three (3) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38.431.02 (H) the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board meeting.

Adjourn

Motion: Dan Boyce moved to adjourn the meeting. Seconded: Jamie Bjune. Vote: Motion carried by unanimous approval. 3-0-0

Meeting ended at 6:26 pm.