**Regular Monthly Meeting of the Board of Director Minutes**
**La Tierra Community School**
**Thursday April 24, 2014**
**Present: Brian McVickers, Russ Erickson, Claire Louge**
**Staff: Jennifer Roderick, Beth Cottle**
**Public: Ramona Melvin**

**Meeting called to order: 4:37 pm**

Present: Brian McVickers, Russell Erickson, Claire Louge
Staff: Jennifer Roderick, Beth Cottle
Public: Ramona Melvin

I. Call to Order – Motion: Brian McVickers, Seconded: Russ Erickson. Approved: 3-0-0.

II. Consent Agenda - Brian McVickers moved to approve the consent agenda and to approve the Thursday, March, 2014 governing board meeting minutes with corrections. Seconded: Claire Louge. Approved 3-0-0.

III. Community Celebrations and Presentations-None

IV. Community Forum/Participation-None

V. Director's Report

1. AIMS/PARCC-PARCC is tied to Common Core. PARCC will change the way standardized test is given and will expect children to have the capacity to demonstrate their knowledge. It is a more objective test. Children will have to use critical thinking skills to answer their questions.
2. Charter Board Visit - Grant Monitoring Visit. The intention of this visit was to monitor our program and governance as we integrate as a new charter school. The representatives were quite pleased with the work that is happening at La Tierra including our programs, structures, leadership and governance. They facilitated observations in all classrooms.
3. The Arizona State Board for Charter Schools has invited Mrs. Roderick to be on the committee for approving new charters within the state as a reviewer. She would like to be part of the curriculum development review.
4. Expeditionary Learning Implementation Review - LTCS faculty just went through the EL Implementation Review rubric to determine how well we are implementing the EL model at our school. It is an excellent tool for continuing to develop our programs and a guide for continuous

improvement and intentionally designed school-wide professional development goals.

5. Saturday, May 3rd, all children have been invited to perform at Prescott's first annual Cinco de Mayo event in downtown Prescott.
6. May 5th is a community day in which families are invited to lunch at La Tierra with their children and the children will dance.
7. Hiring committee (group of teachers, administration and a parent) will be hiring 1 new teacher for the 2014-15 school year. It will be posted on the website, EL site and the Yavapai County Education Association website. The ad will run for 2 weeks.
8. Excited to highlight 100% teacher retention for 2014-15!!!
9. May 15th, Student evening musical and artistic performances at the First Congregational church on Gurley.
10. Portfolio Passages, May 27th & May 28th. This is a chance for our students to demonstrate their annual learning samples to a panel consisting of family and community members. There are typically 3-5 people on the panel. We encourage board members to sit as panelists.
11. May 28th is evening passages. This is a very wonderful and special experience where each of our students are recognized as they pass from one grade level to the next.

VI. Old Business

1. Grade Configurations for 2014-2015
   - Sierra Smith will be the 3rd grade teacher for 2014-2015.
   - Ryan Orr will be the Humanities Teacher for grades 4-7 and the CREW Leader for the 6th/7th grade class.
   - LTCS will hire a New grades 4-7 Math and Science Teacher/Crew Leader for 4/5.

Russ Erickson moved to approve the new grade configurations. Seconded: Claire Louge. Approval: 3-0-0.

VII. Financial Report

1. Items of interest: Cash Flow Report demonstrates double payments for accounting in March as well as a double rent payment. This is based on the time of the month that the checks were processed. Our contractors for SPED support were paid in March which is why this line item demonstrates a higher monetary amount than the usual monthly fess for these services. LTCS also paid our quarterly payments to Community Connections.
2. Yavapai Education Association works with providers for SPED services (like Occupational Therapy, Speech and Language Pathology) and may provide a discounted rate as we are members of the Charter Association. We will look into this for the upcoming school year.
3. IDEA and ALEAT grant Title I and Title II funds have yet to be allocated to LTCS for FY14.

VIII. New Business

1. FY15 Budget - We will have a draft budget for the board to review by the May 12th Governing Board Meeting. It will be reviewed, proposed for approval and then the governing board will make recommendations to the LTCS, Inc. Corporate Board for final approval.
2. Possibility of acquiring a new business management firm to cover accounting services for LTCS for FY15.
   - Reviewed a proposal from Kristi Aston at Business Services Solutions, Inc.
   - Board requests that the administration discover the definition of all proposed service fees and whether or not the business representative can give a presentation of the services that she provides.
   - Board requests that LTCS administration ask ADI proof that they filed for reimbursement for audit.
   - The board discussed the cost of the auditor, Yunk and Guthrie, for FY14 which was approx. $4,000.00 inclusive off all costs including travel, lodging.
3. SY15 Administration Team Consider 3rd Administrative position - part-time front desk person.
4. Director Evaluation - Board of Directors needs to complete the summative director's report for SY14. One portion of this evaluation is a parent survey another is a faculty survey. Each board member will add input and the director's evaluation will be presented at the June board meeting. It was suggested that, due to mid-year board turnover, former board members' feedback be considered by the current board.

IX.General Announcements-None

X. Claire Louge motioned to adjourn. Seconded: Brian McVickers. Approved: 3-0-0.

Meeting adjourned 6:10 pm

Action Items:

- Board Members to submit resumes to the Director prior to the May board meeting.
- Board Members should complete the Director evaluation and submit it to Brian McVickers or Beth Cottle (to give to Brian)
- Brian McVickers to contact Danny Brown regarding Director evaluation process
- Director will contact ADI for State Reimbursement for Audit Paperwork
- Director to create and send out Parent Survey portion of the Director's report.
- Beth is to discover the exact cost of last year's audit.

- Next board meeting Monday, May 12. 4:30pm