

La Tierra Community School
Monthly Meeting of the Board of Directors Minutes Monday, September 17, 2012
Present: Danny Brown, Jamie Bjune
Via phone: Dan Boyce, Jordana Dezeeuw Spencer
Staff: Jennifer Ross, Laura Prosseda
Meeting called to order – Danny B 4:32pm

- I. Community Forum – No one present for community forum.
- II. Presentation of Insurance Policy – Julia Small, House-Chilson and Associates
- III. Approval of consent agenda – was revised to move New Business after Approval of Consent Agenda)
 - a. Motion to approve – Dan B
 - b. Second – Jamie B
 - c. Approved unanimously
- IV. Financial Report – the information in the packet is too detailed for the board presentation. Need feedback about which documents are necessary for the board's review.
 - a. Will see in the cash flow report that we are getting paid on only 46 students. This is on the top of Jennifer's priority list.
- V. Directors Report (Jennifer Roderick)
 - a. Charter holder status – Charter holder is still La Tierra Inc. and representative is still Anita F.
 - b. Jennifer and Laura met with ADI Business Solutions and discovered that our enrollment cap needs to be changed with AZ Charter Board. Is currently at 46 students, needs to be raised to 91 students.
 - i. Motion to increase LTCS enrollment cap to 91 students – Danny B (Amends motion to read “motion to increase LTCS enrollment cap for 2012-2013 school year to 91 students)
 - ii. Second – Jamie B (seconds amendment)
 - iii. Approved unanimously
 - c. La Tierra Community School is not in compliance with American's with Disabilities Act with respect to handicap accessibility near handicap parking spaces. Danny B recommends repainting the lines of the parking spaces in front of the building to include a handicap space. Also recommends consulting with the building owner to find out who is responsible for getting us back into ADA compliance.
 - d. There is training on Open Meeting Law on December 3rd that is free to Board Members. Jen is getting trained this week so she could potentially inform the board. Board does not wish to have this training.
 - e. Community Connections are starting this Wednesday and have a 6-8 week rotation. Included in this connection is that a “hot linked” LTCS logo will appear on the websites of the four businesses in connection, and vice versa.

- f. First library visits have happened in the last two weeks, children are walking there once every other week – teachers and students are very excited about these visits.
- g. Cross Country running team has begun and they have their first meet this week.
- h. The 3rd and 4th grade class is taking their first fieldwork trip to the Grand Canyon this week on Thursday. Auto liability insurance is not currently included in LTCS' insurance coverage. It is the recommendation of the board that LTCS adopt a policy stating that NELA vans will be used for fieldwork transportation and that no individual parent may use their vehicle or drive the van unless they have undergone a van training. Driving students in parent/staff vehicles will no longer be permitted. If a parent wishes to drive their child separately in their own vehicle, they may do so upon signing an Individual Travel Waiver. In order for teachers to use NELA vans, they will fill out an itinerary with names of each passenger in each van and will have with them at all times emergency information for every student and parents present on the trip. It is recommended by the board that LTCS look into and implement van training for any adult interested in driving for fieldwork.

VI. Old Business

- a. Discussion and Possible Approval of Merger of Corporate Boards (Compass Points International, Inc. and La Tierra Community School, Inc.)
 - 1. Motion to approve a recommendation to LTCS, Inc. of merger the LTCS, Inc. and CPI, Inc. "in concept" subject to equal representation on the newly formed corporate board, autonomous authorized charter representative for each institution and satisfactory resolution of the details of this merger (including LTCS community/parental input, discrete institutional governance, specific details, etc.) – Dan B
 - 2. Second – Jamie B
 - 3. Approved unanimously
 - 4. Basically saying that we want to move down this path, but won't officially approve until we see the stipulations in writing.
- b. Strategic Planning
 - i. Maggie Garvey will be invited to LTCS October board meeting to finalize agenda for strategic visioning session.
- c. Review of Governing Board Bylaws
 - i. Motion to table (due to materials for review not getting out to board members until Friday) – Danny B
 - ii. Second – Dan B
 - iii. Approved unanimously

- VII. General Announcements
 - a. Next board meeting is October 15th, 2012 at 4:30pm at La Tierra Community School
- VIII. Motion to Adjourn – Jamie B
 - a. Second – Danny B
 - b. Approved unanimously
 - c. Adjourned at 5:49pm