

**La Tierra Community School
Regular Monthly Meeting of the Board of Director Minutes
Tuesday, October 14th, 2014 - 4:30 pm**

**Present: Brian McVickers, Claire Louge, Russell Erickson, Kari Hull (4:55 pm arrival)
Staff: Jennifer Roderick, director; Beth Cottle, Operations Officer**

Meeting called to order: 4:30 pm

I. Brian McVickers called the meeting to order. Seconded: Claire Louge. Approved 4-0-0

II. Consent Agenda and Meeting Minutes

1. Brian McVickers moved to approve the consent agenda. Seconded: Claire Louge. Approved 4-0-0.
2. Russell Erickson moved to approve the Governing Board meeting minutes for **June 10th, 2014 & July 8th, 2014**. Seconded: Claire Louge. Approved 4-0-0.

III. Review of Action Items

1. Tax Credit Donation Drive
 - a. LTCS will print donation envelopes (no date) and distribute to all LTCS students. The hope is that every student will return 3 envelopes with donations.
 - b. Dia de Los Muertos Community Fun Run - Change-4-Change Kick Off Event/LTCS Fundraiser is November 1, 2014. Anna Barnum is spearheading this fundraiser with Mrs. Barnum and Mrs. Mima. They are organizing volunteers, donations and all day of events. We will put tax credit flier in goody bags.
2. La Tierra will be participating in the Celebration of Dia de los Muertos with dancers and altar at the Smoki Museum on Sunday, November 2nd.
3. There is a search for one new board member to replace the empty seat that Mr. Lisbona vacated. We are also looking to fill one more seat on the corporate board. Mr. McVickers expressed an interest in being the member of the governing board who also sits on the corporate board. Mrs. Sierra Wilson is interested in joining the governing board, she is the mother of kindergartner. Gret Antilla has also expressed an interest in filling a corporate board position. The goal is to restructure the emphasis of the corporate board to include an emphasis on grant writing/to develop grant-writing team.
4. Reviewed LTCS's 2014 school grade and become familiar with circumstances of academic growth at LTCS and the states system for assigning annual school grades.
5. Tuesday, November 18, 2014 we hope to host a Community meeting that resembles a board open forum.
6. Director will set up a Governing Board Google Calendar that adds upcoming meetings and important events and action items deadlines. All board meetings will be held the third Thursday of the month unless there is a conflict and the time would need to be rescheduled.

IV. Community Forum/Participation

None

V. Director's Report (Jennifer Roderick)

VI. Old Business

VII. August Financial Report

1. August financial report from BSS was presented by Jennifer. The Board members had questions about the format, funding sources and the statement of our account. Jennifer will set up a time to meet with our BSS representative and a board representative monthly to review the financials prior to board meetings in order to have improved understanding of the reports and statements of account. The board reviews the budget every month and has requested 2-3 sentences that explains the overall budget status.

VIII. New Business

1. Linde Lisbona resignation - Russel Erickson moved to approve Mr. Lisbona's resignation. Seconded: Kari Hull. Approved: 4-0-0.
2. LTCS 2014 grade discussion - Reviewed the Memorandum on our school grade. It is clear and there were no clarifying questions or over-arching concerns.
3. Governing Board Chair volunteered to sit on the Corporate Board and asked that the Corporate Board and Governing Boards have a future combined meeting.
4. Developing a model of transparency. (Discussed earlier in action items)
5. Annual Financial Report (from ADE/ADI) - Brian McVickers moved to approve AFR. Seconded: Russell Erickson. Approved 4-0-0.
6. Budget Revisions Workshop - Mr. Erickson and Mrs. Roderick will meet with Kristy Aston to discuss budget cut suggestions and continue to work with her to balance the budget as we close the year. Our goal is to have a balanced budget and revised budget plan for adoption by the December governing board meeting.

IX. General Announcements

None.

X. Motion to Adjourn

Brian McVickers moved to adjourn meeting. Claire seconded. Approved 4-0-0.

Action Items:

- Board of Directors Google Calendar-Jennifer