

**La Tierra Community School
Regular Monthly Meeting of the Board of Directors Minutes
Thursday, October 24, 2013**

Present: Jamie Bjune, Dan Boyce, Claire Louge, Russ Erickson, Brian McVickers

Staff: Jennifer Roderick, Anna Barnum, Beth Cottle

Meeting called to order – Dan Boyce 4:37pm

- I. Elect an Acting Chair (for this meeting) Dan Boyce offered to serve as acting chair for the meeting. Claire Louge motioned to have Dan Boyce serve as acting chair for the current meeting. Jamie Bjune seconded. Motion approved 4-0.

- II. Approval of Consent Agenda
 1. Russell Erickson moved to approve the consent agenda. Jamie Bjune seconded. Motion approved 4-0-0.
 2. Approval of August 19, 2013 and September 19, 2013 minutes tabled until November meeting.

- III. Board Governance Issues
 1. Officer (Chair) discussion. Dan Boyce will remain on the La Tierra Community School governing board until the end of December 2013. He offered to take on the role of Governing Board Chair for the next three months. Russell Erickson moved to allow Dan Boyce to serve as chair for the next three months. Claire Louge seconded. Motion approved 4-0-0.
 2. Date and times for future La Tierra Community School Governing Board meetings discussion. Dan Boyce suggested that we keep the meetings to 90 minutes long. Board will continue to meet the third Thursday of each month. Board members unable to attend will try to give at least two weeks notice before scheduled meetings that they will not be able to attend a meeting. If board members are out of town and not able to attend a meeting in person, it is permissible to attend the meeting via telephone.

- IV. Financial Report (Jennifer Roderick)
 1. Jennifer Roderick will meet with Claudina Douglas of ADI on Tuesday, Oct 29 to revise the FY14 budget. We need to adjust the budget based on actual enrollment as it differs from our projected summer enrollment when the budget was written resulting in a deficit if we move forward without conservative revisions. Current budget should be based on 78 students.
 2. There was discussion about paying off our private loan to Doug Hulmes.

- V. Director's Report (Jennifer Roderick & Anna Barnum)
 1. Jennifer spoke of the tragic accident that claimed the lives of Mountain Oak-Kindergarten aid and her two siblings who are students at the school.
 2. Jennifer is now the Charter Representative for LTCS. Student Led Conferences are currently underway.
 3. La Tierra students have set up an altar for Dia de los Muertos at the Smoki Museum and will also present and perform songs and dances there this weekend.

4. She reviewed the Haunted House fundraiser in cooperation with Children's Peace Project going on Halloween evening.
5. Interim director Anna Barnum will continue to serve in shared leadership position at La Tierra. Jennifer would like to delineate her position as an assistant director/principal as we move into next year. She will develop a job description and title to bring to the board for consideration

VI. Old Business

1. Medical Policy for Students while under La Tierra Community School care - Review extended liability and recommendation for student medical insurance will be considered again after budget meeting.
2. Lease on School Building for 2014-2015. Landlord, Bill Feldmeier, would like us to make a decision for continued rental this fall. Jamie Bjune moved to authorize Jennifer to enter lease negotiations with Bill Feldmier. Russell Erickson Seconded. Motion approved 4-0-0.

VII. New Business

1. Governing Board Membership - Discuss the addition of Brian McVickers to the La Tierra Community School Governing Board. Brian would bring expertise in marketing, media and business to the LTCS board. His formal education focused on strategic brand development. Jamie moved to bring Brian McVickers on as a new member to the LTCS governing board. Dan Boyce Seconded. Motion approved 4-0-0.
2. Jamie Bjune's Resignation. Dan Boyce moved to accept Jamie Bjune's resignation with "sadness and appreciation." Russell Erickson seconded. Motion approved 4-0-0.
3. Kindergarten Enrollment – Does the Director need Board Approval to amend the classroom enrollment cap? Dan Boyce clarified that it is an administrative policy that does not need board approval unless the director wants to receive advice from the board.
4. Strategic Planning - Set date for Strategic Planning meeting-December 6th, 2013, 1:00pm-5:00pm.

VIII. General Announcements

1. Jennifer said it is nice to back.

IX. Motion to Adjourn

1. Russell Erickson made a motion to adjourn the meeting. Brian McVickers-Seconded the motion. Motion approved 4-0-0

Meeting adjourned 6:04 pm