

# La Tierra Community School

## MINUTES

### *Board of Directors*

Meeting Date: May 20, 2013

Date of Approval \_\_\_\_\_

**Call to Order:** A regular meeting of the Board of Directors, La Tierra Community School, was held at La Tierra Community School, Prescott, AZ on May 20, 2013. The meeting convened at 4:33 pm. President Danny Brown presiding. Members of the Board in attendance were Jamie Bjune, Daniel Boyce, Danny Brown, Chuck Dorsey, Jordanna DeZeeuw-Spencer.

Staff present: Jennifer Roderick, Director; Beth Cottle, Operations Officer; Peter Dorsey, Faculty; Mary Layman, Faculty; Cyndi Reynolds, Faculty; Jessica Sult, Faculty.

Community members present: Dr. Will Fisher, Jeffrey Herbert, Jennifer Herbert.

Approval of agenda of May 20, 2013 meeting

Motion: Daniel Boyce

Seconded: Jordana DeZeeuw Spencer

Vote: Approved unanimously 5-0-0

Community Forum/Participation

- I. Dr. Will Fisher indicated that he was unhappy with the approval of the revised FY14 Calendar, which has changed to a four-day school week for students.

Community Celebrations and Presentations

- I. Kindergarten Adventure Video

Financial Report, presented by Jennifer Roderick, Director, La Tierra Community School

- I. AZ-SCP Grant ending March 1, \$33,002.05
  - a. We have not received revised AZ-SCP grant
  - b. Purchases need to be invoiced by July 31, 2013 and/or resolution from the board would be just as valuable as an invoice.
  - c. Carryover in budget is from AZSCP Year 2.
- II. Loan payback
  - a. It may be possible to pay a portion of our loans prior to June 30.
  - b. Loan payments need to be reflected in proposed budget.
  - c. Danny Brown would like to pay off loan from David DenHartog by July 31, 2013.
  - d. Need positive M&O before we pay off loans. Loan payments cannot be out of AZ-SCP.
- II. Financial Reports need to be distributed at least one week in advance of board meeting.

Director's Report by Jennifer Roderick, Director, La Tierra Community School

- I. Cinco de Mayo Celebration and Fundraiser
  - a. Great feedback from learning community.
  - b. Raised approximately \$2,500 for second language and cultural studies program.
- II. Dramatic Arts Presentation, May 9, 2013
- III. Portfolio Presentations, May 21 and May 22

- IV. Student passages, Thursday, May 23
- V. AZ-SCP Review successful.
  - a. Jennifer Roderick will present keys to success to Charter Board Conference.
- VI. Strategic Planning Meeting very productive and much was accomplished.
- VII. Good response to job openings, and have held successful interviews.

FY14 School Calendar (Approved April 15, 2013)

- I. Dr. Fisher and Mr. and Mrs. Herbert were unhappy about decision to change to a 4 day school week.
- II. We shared plans for Friday activities.
- III. New school calendar approved April 15, 2013.

Unfinished Business

Proposed FY14 Budgets.

- I. FY14 M&O Budget  
Tabled until June 2013 Board of Directors Meeting
- II. FY14 AZ-SCP Budget  
Tabled until June 2013 Board of Directors Meeting

New Business

- I. Board of Directors Membership
  - a. Several members of the board are resigning due to life changes.
    - i. Immediate or impending resignations Summer 2013. Chuck Dorsey, term is ending; Danny Brown, new employment with HUSD which creates a conflict of interest; Jordana DeZeeuw Spencer relocating.
    - ii. By end of December, 2013 Jamie Bjune, pursuing Masters Degree; Dan Boyce, schedule too busy.
    - iii. Need to find new board members with strong skill sets to support school.
      - a. Parent, possibly recommended by faculty.
      - b. Strong finance background
      - c. Governance and strong board operations.
- II. ADI-FY14 Contract Agreement
  - a. Why is there such an increase in fees?
  - b. Request that Claudina to be present or on phone at June 2013 Board Meeting to answer questions regarding new contract amount.

Motion: Danny Brown moved to go into Executive Session to discuss Director's Salary.

Seconded: Chuck Dorsey

Vote: The motion passed unanimously 5-0-0

An Executive Session of the Board of Directors, La Tierra Community School, was held at La Tierra Community School, Prescott, AZ on May 20, 2013. President Danny Brown presiding. Members of the Board in attendance were Jamie Bjune, Danny Brown, Jordana DeZeeuw-Spencer

The Board convened Executive Session at 6:05 pm.

The Board returned to Regular Session at 6:10 pm.

Motion: Danny Brown moved to approve increasing Director, Jennifer Roderick's salary to \$55,000. Seconded: Chuck Dorsey.  
Vote: Motion carried by unanimous approval. 5-0-0

#### General Announcements

There were no general announcements.

#### Call to the Public

Community members who want to address the Board do not need permission in advance, but need to notify the Board that they are present and that they want to speak to the Board. Each person who wants to speak to the Board will be given three (3) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38.431.02 (H) the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a Board meeting.

#### Adjournment

Motion: There being no further business before the Board, Danny Brown moved to adjourn the meeting, seconded by Jamie Bjune and approved unanimously.  
Seconded: Jamie Bjune  
Vote: Motion carried by unanimous approval. 4-0-0

The meeting ended at 6:17 pm.