

**La Tierra Community School
Board of Director
Meeting Minutes
Sept. 16, 2015**

**Members Present: Brian McVickers, Russell Erickson, Sierra Wilson, Julie Baker
Staff Present: Anna Barnum, Beth Cottle, David McNelly, and Dawn Klaiber**

- I. Call to Order - Brian McVickers at 3:37pm
- II. Consent Agenda -
Russell proposed 1 correction: change meeting from originally scheduled 4:30pm to the actual time of 3:30pm.
Brian McVickers then moved to approve the consent agenda and August meeting minutes. Seconded: Sierra Wilson
- III. Community Forum/Public Participation - None
- IV. Action Items
 1. Officially re-elect Brian McVickers and Russell Erickson for another two year term to the LTCS Governing Board. Sierra Wilson moved to elect Brian McVickers and Russell Erickson to another two year term. Seconded: Julie Baker. 2-0-2
 2. Tax Donation Program-Sierra Wilson will take charge of the program.
 3. Transportation-Implement immediate action plan to acquire transportation for fieldwork. Ask Whitney to lead the committee.
Discussion: Contact ADOT about transportation donations to non-profit organizations. Get cost analysis of rentals vs. purchasing and maintenance. Look for car dealer donations and call West Yavapai Guidance (40 vehicles?) Which parents have a CDL license for driving rented vehicles? What documents would we need for parents to drive? Driving record/license, Liability coverage, working seatbelts, directions to/from route, a student signed code of conduct, parent/chaperone agreement, and permission slip.)
Consult with Kristy on how much our current budget has included for transportation
- V. August Financial Report - Russell Erickson
Enrollment is a bit lower than expected. Waiting until after 40th day numbers are in to see how we should proceed with budget cuts.
- VI. Director's Report - Anna Barnum
 1. Galileo Benchmark Assessments are being given to the students. Results will be shared with students' families after Fall Break to help them track their child's

progress.

2. La Tierra Student dance performance for the Sister Cities opening night 9/25 at the Hassayampa Hotel Courtyard in downtown Prescott. Kindergarten, 2nd and 5th/6th grade students will be performing.
3. Volunteer and Fundraising committee meets the first Tuesday of every month.
4. Health department and vaccination rate update: (Beth Cottle) Student

population

48% personal exemption rate.

5. Music teacher update: Hired Sarah Hinson (grade 2nd -6th) and Ashley Darling (Kinder and 1st Grade)
6. Expeditionary learning update. (N/A)

VII. Old Business

1. Original Charter-Members of the board read and reviewed the documents prior to the meeting. Discussion: how has our charter evolved? ways to publish the information to our learning community. Review with LTCS Leadership team and establish an identity for the school.
2. Robert's Rules of Order (Open Meeting Law)-Members of the board read and reviewed the documents prior to the meeting. No discussion followed.
3. Governing Board Bylaws-Members of the board read and reviewed the documents prior to the meeting. No discussion followed.

VIII. New business and future agenda items:

1. Review lease agreement-Discussion: Look into the laws of having an annual building inspection.
2. Approve annual budget - to be included on the October Meeting Agenda.
3. Implement new traffic protocol - Need to create a flow/diagram (from Brian) and send 'Safety Reminder' emails to the Learning Community as they arise.

IX. General Announcements- None

X. Motion to Adjourn.

Russell Erickson motioned to adjourn. Sierra Wilson seconded.

Meeting ended: 5:27 pm