

## Student Roles and Responsibilities for Distance Learning

- Establish daily routines for engaging in learning experiences.
- Identify a comfortable, quiet space in your home where you can work effectively and successfully.
- Regularly monitor your email (if age appropriate) and check for announcements and feedback from your teachers.
- Complete assignments, on your own, unless you are working on a group project.
  - Always put forth your best effort in doing your work.
- Meet timelines, commitments, and due dates.
- Communicate with your teachers if you cannot meet due dates or if you need support.
- Collaborate with your peers when appropriate.

For Questions About:	Contact:
A course, assignment, or resource	Teacher
A technology-related problem or issue	Operations Director, Julie Jongsma
A personal, academic or social-emotional concern	Teacher, either director, or school counselor
Other issues related to distance learning	Either director