



MINUTES of PUBLIC MEETING OF THE GOVERNING BOARD of LA TIERRA COMMUNITY SCHOOL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of La Tierra Community School and to the general public that a public meeting of the Governing Board of La Tierra Community School was held.

Time: Wednesday, October 28, 2020 5:10pm

Location: Meeting was held virtually via ZOOM due to COVID-19 pandemic. Meeting notice and school website provided instructions for attending virtually as well as obtaining assistance with virtual attendance.

Meeting Type: Regular Session

Members Present: Sierra Wilson, Matt Hart, Charles Mentken, Bee Sena (joined meeting during II.A. Director Reports)

Members Absent: None

Staff Present: Rhette Buller, Julie Jongsma

The following matters were discussed, considered, and decided at the meeting:

I. Opening Items

- A. Call to order - Sierra calls meeting to order at 5:13 pm
- B. Adoption of the agenda - Agenda approved without changes

Motion: Sierra	Second: Charles				Vote: 3-0-0
Sierra: Aye	Matt: Aye	Charles: Aye			

- C. Approve Minutes from 10-28-20 - Sierra moves to approve last meeting minutes.

Motion: Sierra	Second: Charles				Vote: 3-0-0
Sierra: Aye	Matt: Aye	Charles: Aye			

II. Information Items

- A. Director Reports
 - 1. Enrollment (Discussion Item)
Board discussion of enrollment trends
 - 2. Student Achievement (Discussion Item)
Board review of Distance Learning Family Survey.
 - 3. Maintenance
 - 4. Finance
 - 5. Personnel
 - 6. Compliance - Annual audit draft received
 - 7. COVID-19 Response (Discussion Item)
Board and directors discuss the state of affairs with regards to LTCS' response to COVID-19. May discuss finance, programs, policies, or guidelines related to the school's response to COVID-19.

Julie Jongsma (operational director) gives an overview of enrollment numbers. Julie gives overview of personnel changes. Julie gives an overview of the preliminary audit report.

Rhette (academic director) gives an overview of teacher training and student achievement. Professional development continues to support teacher development in using data. Rhette gives an overview of state compliance demands. Gives overview of state site visit date change.

Sierra (Board director) asks clarifying question regarding covid policy. Sierra asks clarifying question regarding state compliance demands. Sierra asks clarifying question regarding insurance audit issue.

Matt (board member) asks clarifying question regarding state compliance demands.

B. Board Report

1. Planning/Board Calendar - review upcoming board work
2. Training - review training needs and upcoming training schedules
3. Recruitment/Board composition - review composition and recruitment needs

Sierra gives an overview of policy handbook readiness. Sierra gives overview of mid-year director survey status. Sierra gives overview of upcoming trainings. Sierra discusses how we can attract new board members.

C. Finance Report (Discussion Item)

1. Budget Summary
Board will review monthly financial reports summary. Board Discussion may follow.
2. Covid-19 budget - Financial implications of COVID-19 including changes in funding, additional funding sources and budgetary needs. Board discussion may follow.

Sierra gives an overview of grants. Not much has changed since last month. Budget is looking fine. Sierra believes that we are going to need to get creative with enrollment/marketing strategies in the spring.

III. Public comments - No public in attendance

IV. Action Items - No action items

V. Information and Discussion items

A. Family Survey Results

Julie gives an overview of family survey to assess effectiveness of LTCS distance learning program. Results indicate the program is generally effective. Staff and leadership felt very good about the surveys. Parents are overall very satisfied with how school is being facilitated this year. Leadership and staff held work session to create school wide strategies to address student success and parent satisfaction.

Three key areas for improvement identified.

1. Community/social needs - Staff will begin inviting struggling students to On Site Support. Mr. Dave will begin after school multi-age/grade activities taking place outside with social distancing protocols in place. Teachers will also be developing weekly after school clubs (interest clubs similar to those we've held in the past). Staff held targeted discussion of successful social/community building strategies and ways in which they can learn from each other and implement each other's successful strategies in their own grades.
2. Grade specific issues - Each teacher studied grade specific survey results (as well as ongoing parent communication) and created plans to address the parent concerns that were expressed. Julie offers examples about how teachers will address parent concerns.

3. Online learning presents a significantly greater challenge for our youngest students. Parent surveys as well as ongoing classroom monitoring by directors indicate that Kindergarten and 1st grade are struggling the most with this format. The disparity is significant enough that Julie and Rhette feel it's important to consider bringing Kinder and 1st grade back to campus in January. Additionally, because many of these students already attend OSS, this would only add 11 additional students to our current on campus student population. Rhette gives an overview of initial plans of how to bring Kinders and 1st graders back onto campus in January. Detailed plan will be provided to the board for consideration at the December meeting. Planning will remain contingent on current/ongoing health and safety data.

Sierra asks clarifying question about parent surveys. Matt asks clarifying question regarding Kinder and 1st grade reintegration.

B. Bylaws Revision

Board will revisit bylaws discussion after Sierra consults with attorney. Possible inclusion on January or February agenda.

C. Facilities

Julie gives an overview of the recent meeting with the facilities owner. Matt gives an overview of discussions with the realtor regarding our current facility. Sierra discusses communications she has had with lawyers that can support our facility needs.

D. Data Dashboard

Bee gives overview of responses to dashboard survey. Board will continue to discuss at future meetings.

VI. Information Items

- D. Future Agenda Items
- E. Meeting Dates - December 16th, 2020 - 5:10 pm
- F. Adjournment - Meeting adjourned 6:30 pm

Motion: Sierra	Second: Charles				Vote: 4-0-0
Sierra: Aye	Matt: Aye	Charles: Aye	Bee: Aye		4-0

Submitted by Mr. Mentken and Ms. Wilson 11/22/2020 at 12:00pm

CERTIFICATION OF POSTING NOTICE

The undersigned hereby certifies that a copy of the attached minutes were duly posted at the La Tierra Community School Office (124 N. Virginia St, Prescott, AZ 86301) and on the school's website (latierracommunityschool.org) in accordance with the statement filed by the Governing Board of La Tierra Community School.

Dated this _____ day of _____, 20__ at _____ [time]

By _____ [name and title of person signing the certification]