



NOTICE OF PUBLIC MEETING OF THE GOVERNING BOARD of LA TIERRA COMMUNITY SCHOOL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of La Tierra Community School and to the general public that the Governing Board of La Tierra Community School will hold a meeting open to the public.

Time: Wednesday, January 20, 2021 at 5:10pm

Location: Meeting will be held virtually via ZOOM due to COVID-19 pandemic. Please contact Julie Jongsma by calling the school office or emailing julie@latierracommunityschool.org as soon as possible and prior to start of meeting for assistance attending virtually.

Join by computer: <https://us02web.zoom.us/j/87021882939?pwd=VjlrSkd6bE1XK1dCUDhheWJJUW02dz09>

Join by phone: Dial by your location (choose one)

+1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 669 900 9128 US (San Jose)
+1 301 715 8592 US (Germantown), +1 312 626 6799 US (Chicago), +1 646 558 8656 US (New York)

Meeting ID: 870 2188 2939

Passcode: 747516

Meeting Type: Regular Session

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- Members of the Governing Board will attend either in person or by telephone or video conference call.
 - The Governing Board may consider any item on this agenda in any order and at any time during the meeting.
 - A copy of the agenda for the meeting will be available at the LTCS Office (located at 134 N. Virginia St., Prescott, Arizona 86301) during regular work hours and on the school website at www.latierracommunityschool.org at least twenty-four (24) hours in advance of the meeting.
 - Copies of agendas and supplementary documentation relative to public meetings are available from the LTCS Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.
 - Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Julie Jongsma at 928-445-5100 prior to the meeting. Requests should be made as early as possible to arrange the accommodations.
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The agenda for the meeting is as follows:

I. Opening Items

Sierra Wilson

- A. Call to order
- B. Adoption of the agenda (Discussion of items is not in order)
- C. Approve Minutes from [12-16-20](#)

II. Information Items (Information Item)

- A. Director Reports
 1. Enrollment
 2. Student Achievement
 3. Maintenance
 4. Finance
 5. Personnel
 6. Compliance

Rhette Buller and Julie Jongsma

- B. Board Report

Sierra Wilson

1. Planning/Board Calendar - review upcoming board work
2. Training - review training needs and upcoming training schedules

3. Recruitment/Board composition - review composition and recruitment needs

C. Finance Report (Discussion Item)

Julie Jongsma and Sierra Wilson

1. Budget Summary

Board will review monthly financial reports summary. Board Discussion may follow.

2. Covid-19 budget - Financial implications of COVID-19 including changes in funding, additional funding sources and budgetary needs. Board discussion may follow.

III. Public comments (Members of the Governing Body shall not discuss or take legal action on matters raised during and open call to the public unless the matters are properly noticed for discussion and legal action)

IV. Action Items (Matters on which the Governing Body may take legal action during the meeting)

A. Salary Schedules

Julie Jongsma

Board will discuss [staff](#) (click to view) and [director](#)(click to view) payscales and determine if revision is needed. Board is asked to approve with possible changes (TBD in meeting).

RELEVANT INFORMATION: LTCS Governing Board reviews salary schedules annually. Digital copies of these documents can be obtained by clicking the live links in the digital copy of this agenda or by request at board@latierracommunityschool.org. Paper copies are available in the school office (located at 124 N. Virginia St, Prescott AZ) from 7:30 am to 3: pm Monday through Thursday.

B. [Vision and Mission](#)

Rhette Buller and Julie Jongsma

Board is asked to approve updated Vision and Mission statements.

RELEVANT INFORMATION: The LTCS Vision and Mission were reviewed on 1/08/21 by staff in a professional development session facilitated by Executive Leadership and Professional Development Consultant Nancy Alexander to ensure that these two statements truly reflect “who we are and what we do.” School leadership decided to reexamine our Vision and Mission as this is good practice and is a part of our Integrated Action Plan for this year and our School Improvement Plan. The meaning of these documents was not changed but wording was modified to create a more concise version.

C. LTCS Roadmap to Reopening [Hybrid Learning Plan](#)

Rhette Buller and Julie Jongsma

Board is asked to approve this plan for the remainder of the school year. Digital copies of this document can be obtained by clicking the live link in the digital copy of this agenda or by request at board@latierracommunityschool.org. Paper copies are available in the school office (located at 124 N. Virginia St, Prescott AZ) from 7:30 am to 3: pm Monday through Thursday.

RELEVANT INFORMATION: LTCS Governing Board will continue discussion and review (from December 2020 meeting) of updated hybrid learning plan. Digital copies of this documents can be obtained by clicking the live link in the digital copy of this agenda or by request at board@latierracommunityschool.org. Paper copies are available in the school office (located at 124 N. Virginia St, Prescott AZ) from 7:30 am to 3: pm Monday through Thursday.

V. Information and Discussion items

A. COVID-19 Response

Rhette Buller and Julie Jongsma

Board and directors may discuss the state of affairs with regards to LTCS' response to COVID-19. May discuss finance, programs, policies, or guidelines related to the school's response to COVID-19.

- B. Marketing Sierra Wilson
Board will discuss marketing strategies for the remainder of the year. Review of [Charter Schools Capital Marketing Services](#).

- C. Review Annual Audit Julie Jongsma

RELEVANT INFORMATION: A.R.S. 15-183(E)(6) and 15-914 require all charter schools to have an annual audit. Independent auditor Brett Backlund has reviewed LTCS financial statements and, following the ASBCS audit guidelines, submitted his report along with the completed ASBCS compliance questionnaires.

- D. Review 10 Year Charter Review Report Julie Jongsma

RELEVANT INFORMATION: In accordance with A.R.S. §15-183(1)(3), all charter authorizers are required to review charters at five-year intervals. As part of the Board's statutory requirement to provide general supervision over the charter schools it sponsors (A.R.S. §15-182(E)(I)), Board staff conducted a contractual compliance review, using a Desk Review Process. After reviewing the submitted documents, Board staff met virtually with Julie Jongsma, Operational Director and Rhetta Buller, Academic Director.

- E. Review AZ. Department of Education Site Visit Report Rhetta Buller

RELEVANT INFORMATION: Education Program Specialist (EPS) Becca Moehring facilitated a school site visit on December 14, 2020. An extensive interview with Academic Director Rhetta Buller and Operations Director and charter holder Julie Jongsma, was conducted to discuss the school's current school improvement practices which impact student outcomes, successes and challenges faced by the school, school improvement goals, and next steps. Classroom observations were also conducted. Progress on the site's Integrated Action Plan and CSI grant were also discussed with the school Leadership Team.

VI. Information Items

- A. Future Agenda Items
1. Director Mid Year Review - Suggested February 17th, 2021 at 5:10 and 6:10 pm
 2. Special Session to approve marketing services contract - date TBD
 3. Regular Session - Suggested February 24th, 2021 at 5:10 pm
- B. Meeting Dates
1. Executive Sessions to conduct Director Mid Year Reviews - Suggested February 17th, 2021 at 5:10 and 6:10 pm.
 2. Special Session to approve marketing services contract - date TBD
 3. Regular Session - Suggested February 24th, 2021 at 5:10 pm

VII. Adjournment

CERTIFICATION OF POSTING NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the La Tierra Community School Office (124 N. Virginia St, Prescott, AZ 86301) on [date and time] in accordance with the statement filed by the [name of public body].

Office:

Dated this _____ day of _____, 20____ at _____ [time]

By _____ [name and title of person signing the certification]

Website:

Dated this 19th day of January, 2021 by 12:15pm

By Sierra Wilson, Board President [name and title of person signing the certification]