



MINUTES of PUBLIC MEETING of the GOVERNING BOARD of LA TIERRA COMMUNITY SCHOOL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of La Tierra Community School and to the general public that a public meeting of the Governing Board of La Tierra Community School was held.

Time: Wednesday, April 28, 2021 at 5:10pm

Location: Meeting was held virtually via ZOOM due to COVID-19 pandemic. Meeting notice and school website provided instructions for attending virtually as well as obtaining assistance with virtual attendance.

Meeting Type: Regular Session

Members Present: Sierra Wilson, Charles Mentken, Bee Sena

Members Absent: Matt Hart

Staff Present: Rhette Buller, Julie Jongsma,

The following matters were discussed, considered, and decided at the meeting:

I. Opening Items

Sierra Wilson

- A. Call to order
Sierra calls meeting to order 5:11
- B. Adoption of the agenda (Discussion of items is not in order)

Motion:	Second:				Vote: 4-0-0
Sierra:	Matt: Aye	Charles: Aye	Bee: Aye		3 - 0

- C. Approve Minutes from [3-24-21](#), [4-14-21](#)

Motion:	Second:				Vote: 4-0-0
Sierra:	Matt: Aye	Charles: Aye	Bee: Aye		3 - 0

II. Information Items

A. Director Reports

Rhette Buller and Julie Jongsma

1. Enrollment
Board discussion of enrollment trends
2. Student Achievement- 2nd Benchmark Analysis
3. Maintenance
4. Finance
5. Personnel
6. Compliance - Annual audit draft received
7. Marketing Plan updates
8. COVID-19 Response (Discussion Item)
Board and directors may discuss the state of affairs with regards to LTCS' response to COVID-19. May discuss finance, programs, policies, or guidelines related to the school's response to COVID-19.

Julie: Gives overview of current student enrollment. There are no maintenance issues at this time. All teachers are returning next year. We are looking at filling a few specials positions. Regarding compliance we are still waiting to hear from the charter board. Ads have started running in google and facebook. Website views have increased by 200% since the ads started running. Blog posted have also started running. We have open houses coming in the next few months. Julie met with our advertising marketing manager and the meeting was meaningful. Julie offers recent covid state face covering policies and how we are continuing with our current face mask policy. We are working on a letter regarding end of year celebrations and distance learning for next year. Field day this year will be taking place on the last day of school and students will be staying in grade levels for all activities. COL's will be virtual.

Public Guest: Asks clarifying questions about open house sign-up process.

B. Board Report

Sierra Wilson

1. Planning/Board Calendar - review upcoming board work
2. Training - review training needs and upcoming training schedules
3. Recruitment - review composition and recruitment needs. Introduction of guests interested in board membership.

Sierra: Offers perspectives regarding board member needs. Introduces three guests who are interested in joining the board.

Guest 1: Introduces themselves and why they would like to be on the board.

Guest 2: Introduces themselves and why they would like to be on the board.

Guest 3: Introduces themselves.

Guest 4: Introduces themselves and why they would like to be on the board.

Guest 5: Introduces themselves and why they would like to be on the board.

Matt: Asks clarifying questions of guests regarding two guests that are married if they both would be joining the board and that is not likely.

Sierra: There will be no executive board meeting this evening. There is not enough data to review so we will open it again in hopes of getting more input. Need for strategic planning, and by-law study session are needed. Four training sessions are tentatively set for later this year and inviting other charter schools would be ideal. These trainings would take place early this fall.

C. [Finance Report](#) (Discussion Item)

Charles Mentken and Sierra Wilson

1. Budget Summary
 - a) Board will review monthly financial reports summary.
 - b) Budget Planning: Review multi-scenario budget projections and discuss key drivers of budget for the next fiscal year: Number of students, number of new staff slots, pay scale changes, anticipated per pupil tuition, etc..
2. [FY22 Budget](#) - Board will review first draft of budget for next fiscal year.
3. Covid-19 budget - Financial implications of COVID-19 including changes in funding, additional funding sources and budgetary needs. Board discussion may follow.
- 4.

Sierra goes over finance report. Discusses Sb 1433. Days of liquidity. Federal grants that are supporting school staffing and materials. Sierra gives overview of budget worksheet and the various ADM scenarios that we are looking at and the potential issues for each.

Matt goes over grant for counselor and requirements that still need to be met for grant.

Julie offers clarification of what financial resources still exist to support counselor.

III. Public comments (Members of the Governing Body shall not discuss or take legal action on matters raised during and open call to the public unless the matters are properly noticed for discussion and legal action)

IV. Action Items (Matters on which the Governing Body may take legal action during the meeting)

A. Revised Budget - Approve [revised budget for FY 21](#)

Sierra Wilson

Sierra moves to approve the revised budget.

Motion:	Second:				Vote: 4-0-0
Sierra:	Matt: Aye	Charles: Aye	Bee: Aye		3-0

B. Director Evaluations

Sierra Wilson

[SB 1165](#) Exempts a school district governing board or charter school governing body from conducting performance evaluations of principals and certificated teachers in school year 2020-2021. Board will decide whether director evaluations will be completed for this fiscal year.

Sierra moves to approve to continue with director evaluations.

Motion:	Second:				Vote: 4-0-0
Sierra:	Matt: Aye	Charles: Aye	Bee: Aye		3-0

C. Approval of Retirement Plan by Equitable Advisors

Julie Jongsma

Board will consider approval for [Equitable Advisors benefit plan](#) presented at the March 24th Board Meeting.

Julie gives an overview of the retirement plan and how it will affect the budget.

Sierra asks clarifying questions regarding the plan.

Sierra moves to approve teacher retirement plan.

Guest asks clarifying questions about the plan.

Motion:	Second:				Vote: 4-0-0
Sierra:	Matt: Aye	Charles: Aye	Bee: Aye		3 - 0

V. Discussion items

A. Board Development

Sierra Wilson

Board will review officer vacancies and hold Q and A with guests interested in board membership.

Sierra opens questions for guests.

Guests ask questions of current board members about why we are unable to step up to take the position of board President.

A vibrant conversation has been taking place between board members and potential board members about board responsibilities.

VI. Executive Session

Sierra Wilson

Review Spring Stakeholder Director Performance Surveys - Pursuant to A.R.S. § [38-431.03](#)(A)1, board may enter executive session to review director performance.

Sierra motions to table executive session. Matt seconds motion.

VII. Information Items

- A. Future Agenda Items -
- B. Meeting Dates - 5/16/2021

VIII. Adjournment

Sierra moves to adjourn the meeting at 6:59 pm.

Motion:	Second:				Vote: 4-0-0
Sierra:	Matt:	Charles:	Bee:		

Minutes submitted by Charles Mentken and Sierra Wilson

CERTIFICATION OF POSTING NOTICE

The undersigned hereby certifies that a copy of the attached minutes were duly posted at the La Tierra Community School Office (124 N. Virginia St, Prescott, AZ 86301) and on the school’s website (latierracommunityschool.org) in accordance with the statement filed by the Governing Board of La Tierra Community School.

Office:

Dated this _____ day of _____, 20____ at _____ [time]

By _____ [name and title of person signing the certification]

Website:

Dated this 3rd day of May, 2021 by 5:00 pm.

By Sierra Wilson, Board President