



MINUTES OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE BOARD OF DIRECTORS OF LA TIERRA COMMUNITY SCHOOL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of La Tierra Community School and to the general public that the Board of Directors of La Tierra Community School held a meeting open to the public. As indicated in the agenda, pursuant to [A.R.S. § 38-431.03\(A\)](#)¹, the Board of Directors of La Tierra Community School voted to go into executive session, which was not open to the public, to discuss certain matters.

Time: Wednesday, June 8th, 2022 5:10 pm

Location: Meeting was held virtually via ZOOM due to COVID-19 pandemic. Meeting notice and school website provided instructions for attending virtually as well as obtaining assistance with virtual attendance.

Meeting Type: Special Session

Members Present: Anne Boettcher, Sierra Wilson, Matt Hart, Bee Sena

Members Absent: Charles Mentken

Staff Present: Julie Jongsma, Dawn Klaiber, Heather Sheetz

The following items were discussed and decided:

I. Opening Items

- A. Call to order at 5:12 pm by Sierra Wilson

II. Summer Hours - Sierra wishes to open dialogue with administrators about the possibility of amending the school's summer hours to include a longer closure with the goal of supporting the health and wellbeing of LTCS administrators. She recognizes that the past 3 years have been stressful and demanding. Feels that all school employees (not just teachers) would benefit from a longer break over the summer. Asks administrators to consider whether there's a way they could spend more time over the summer working remotely.

Heather offers perspective. Feels that it's critical for compliance that she maintain physical presence during the summer.

Julie offers perspective. Feels that she gives herself enough flexibility over the summer, and states that working from home is more of a hindrance than it is helpful.

Anne asks questions about possible solutions to some of the hindrances.

Sierra reads written perspective from Rhette. Supports closing the school for a longer stretch of time during the summer and feels it would be beneficial to the wellbeing of school administrators.

Sierra does not wish to pursue the matter if administrators don't see value in making changes, but would like to keep the door open for future consideration, as there is considerable concern nationwide (which she shares) with regards to teacher and school administrator burnout.

No Board Action.

III. Contracts and Job Descriptions: Pursuant to A.R.S. § 38-431.03(A)1, the Board of Directors of La Tierra Community School enters into executive session, which is not open to the public, for discussion or consideration of employment, assignment, appointment, promotion, and salaries of LTCS administrators.

A. Revised Administrator Contracts and Job Descriptions: board will discuss administrator appointment, salaries, and contracts.

Board enters at 5:13 pm

Motion: Sierra	Second: Anne				Vote: 4-0-0
Sierra: Aye	Anne: Aye	Bee: Aye	Matt: Aye		

Board exits at 5:50 pm

Sierra moves to approve revised contract for Dawn Klaiber

Motion: Sierra	Second: Anne				Vote: 4-0-0
Sierra: Aye	Anne: Aye	Bee: Aye	Matt: Aye		

Sierra moves to approve revised contract for Julie Jongsma

Motion: Sierra	Second: Anne				Vote: 4-0-0
Sierra: Aye	Anne: Aye	Bee: Aye	Matt: Aye		

Sierra moves to approve revisions to Academic Program Coordinator job description - revisions

Motion: Sierra	Second: Matt				Vote: 4-0-0
Sierra: Aye	Anne: Aye	Bee: Aye	Matt: Aye		

RELEVANT INFORMATION: Academic Program Coordinator - The responsibilities of this position fall under the umbrella of Executive Director. The board has chosen to continue to bifurcate the position of Executive Director. with one School Director and one Academic Program Coordinator. Due to the critical compliance and funding components of the Academic Program Coordinator position, the Board of Directors will be responsible for direct oversight of the position. Therefore, the job description for this position is revised to clarify that all oversight,

including day to day supervision, as well as negotiation of contracts, salaries, responsibilities and duties, and dates of employment, will be the sole responsibility of the Board of Directors.

IV. Adjournment - Sierra moves to adjourn at 6:00 pm

V.

Motion: Sierra	Second: Anne				Vote: 4-0-0
Sierra: Aye	Anne: Aye	Bee: Aye	Matt: Aye		

CERTIFICATION OF POSTING NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the La Tierra Community School Office (124 N. Virginia St, Prescott, AZ 86301) on [date and time] in accordance with the statement filed by the [name of public body].

Office:

Dated this _____ day of _____, 20____ at _____ [time]

By _____ [name and title of person signing the certification]

Website:

Dated this 8th day of June, 2022 at 7:18 pm (specific time of posting listed on web page).

By Sierra Wilson, Chairperson