



MINUTES of PUBLIC MEETING of the BOARD of DIRECTORS of LA TIERRA COMMUNITY SCHOOL

A public meeting of the Board of Directors of La Tierra Community School was convened.

Time: Wednesday, August 17, 2022 at 5:15pm

Location: 124 N. Virginia St, Prescott AZ, 86301. 5th grade room.

Members Present: Sierra Wilson, Anne Boettcher, Matt Hart, Charles Mentken

Members Absent: Bee Sena

Staff Present: Julie Jongsma, Dawn Klaiber

Meeting Type: Regular Session

The following matters were discussed, considered, and decided at the meeting:

I. Opening Items (Charles Mentken and Anne Boettcher)

- A. Called to order by Anne Boettcher at 5:18 pm.
- B. Agenda Adopted with no changes.

Motion: Sierra	Second: Charles			Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	

- C. Minutes from 20 July, 2022 and 27 July, 2022 approved with no corrections.

Motion: Sierra	Second: Anne			Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	

II. Information Items

A. Director Report (Julie Jongsma)

1. Successes:

- a) Students are loving the new STEM class.
- b) Donors Choose Project - Tasha Weeks created a STEM project fundraiser. She exceeded her goals and was able to get two projects funded.
- c) Many new students and staff on campus as well as staff and students who have been gone for a while and returned. Great first 2 weeks of school. Staff rising to the challenges of incorporating new students, unfamiliar with LTCS culture and protocols, into our community.

2. Enrollment - 119 students, 115 FTE (full time enrollment).

3. Maintenance - Lots of maintenance this summer. We've already met our "deductible" for the year per the terms of the lease. AC units replaced in July. 2 sinks and 2 toilets were replaced. New walls separating classrooms upstairs - working well and have adequate soundproofing. Roof has been experiencing leaks. Roofer has been to school once and will be back because the first fix didn't work.
4. Personnel - Art/PE teacher had a personal emergency and resigned 6 days before school started. Callie Kent was hired to replace her. Callie worked at LTCS a few years ago as a work study student from Prescott College. More recently she was an art and art therapy teacher at Mountain Oak.
5. Compliance -
 - a) Policy advisories and updates on handbooks - LTCS will need to be in compliance with new legislation by Sept 24th, 2022. Due to the lack of communication as well as tardiness of policy services and advisories from the Arizona School Boards Association (paid service), Anne asks Julie to contact Osborne Maledon to purchase the policy updates prior to the September meeting (for approval by the board at the september meeting which coincides with the statutory implementation requirements).
 - b) September 1st Julie will attend YCESA 2022 Legislative Implementation webinar with Tim Carter.
6. Health and Safety - Cold going around. No COVID cases.

B. Academic Coordinator Report (Dawn Klaiber)

1. Student Achievement -
 - a) Benchmark testing is coming up. Ms. Klaiber has finished her AZELA training and will start testing students tomorrow. Galileo assessment starts next week. Ms. Klaiber will begin Dibbles reading assessment 8/29. Intervention should begin early september once data from benchmarks is reviewed and students are placed in intervention groups.
 - b) AZSL Testing (science). Not as strong as some years. Ms. Klaiber is compiling trends to identify areas for targeting instruction in STEM classes.
 - c) Classroom benchmarking has been happening. Main topic of Professional Learning Community meetings has been how to align assessments across grade levels. Klaiber has been spending time with new teachers this week.
2. Evaluation process - Evaluating areas for growth in current system. Looking into other models but feels confident with Danielson Model (we currently use) and may just need some revisions to practices.
 - a) Performance-Based Plan Classroom Site (301) Funds have changed this year. Spending is more discretionary. Ms. Klaiber has reached out to accounting to get more clarity around uses for funding. She is evaluating methods of using funds for performance based staff bonuses and general staffing (classroom reduction). Charles requests the board review the way 301 money is spent now that it's all in 1 bucket (no percentage stipulation for staff bonuses from state anymore). Ms. Klaiber will continue reporting to board regarding 301 spending.
3. American Rescue Plan - New entitlement grant. School was awarded a small amount for homeless youth. Ms. Klaiber has applied to be placed in a consortium to qualify for this grant. Team of schools will decide how to spend funds to support homeless students and families.
4. MOWR - Literacy Plan and Student Achievement Data
 - a) Kindergarten and 1st grade teachers engaging in dyslexia training this fall.
 - b) October 2021 clerical error in reporting to ADE. Former Academic Director corrected immediately but it's not been recorded by ASBCS (still showing as unresolved on

compliance dashboard). Ms. Kliaber will acquire ADE confirmation of resolution and Sierra will look into getting it resolved with ASBCS.

C. Board Report (Charles Mentken and Anne Boettcher)

1. Planning Board Schedule/Calendar - upcoming work:

- a) Summative evaluations
- b) Fundraising
- c) OML review
- d) Quarterly Review of compliance

2. Board composition – new member asks. Sierra’s been pursuing possible members but things are moving slow. Suggests looking for new members. Possible look at engaging younger age group as well as retirees.

D. Finance Report (Julie Jongsma and Bee Sena)

1. FY22 Final Review - tabled for September meeting
2. FY23 Update - Bee not present
3. Financial monthly report review - Sierra asks questions about ending cash balance.

III. Public comments (Members of the Governing Body shall not discuss or take legal action on matters raised during and open call to the public unless the matters are properly noticed for discussion and legal action)

No public present

IV. Information and Discussion items

- A. Board Welcome Letter - Board review and revise. To be sent by Charles to all families.
- B. Board Self Evaluation (Charles Mentken and Anne Boettcher) - tabled for next meeting. Board members still need to review tools.
- C. OnBoard Training #1 (Sierra Wilson) - Tabled for Sept meeting.
- D. Grants Update (Sierra Wilson and Julie Jongsma) - Julie reviews needs for health dept compliance to begin school lunches as per health inspection report. Health inspector raised questions that have delayed start of school lunch program. Sierra has reached out to No Kid Hungry representative Kathy Glendmeier (AZ Food Bank Network) and Franklin Phonetic head of food services for clarification as well as advocacy. Kathy was in contact with YC Health Dept at start of this process. After update from Sierra she contacted health dept. and received differing information from what Julie was told last week by inspector. Supervisor of our health inspector is going to meet with him to discuss the situation as she believes he misunderstood the nature of our program (lunches being catered vs. being a food service school). Sierra waiting for update from Kathy Glendmeier next week. Will pass along information to Franklin Phonetic and Julie ASAP.
- E. Facilities - Staff discussed facilities needs at recent meeting. Sierra worried about financial demands of upcoming lease with regards to building capacity and state compensation. In order to meet lease demands with current staffing, we’ll need to increase enrollment. Building feels very full at 120 ADM already. Staff and board can continue to pursue outside funding sources. Charles raises concerns regarding staff morale if they’re asked to add fund raising to their duties. For next meeting’s discussion Matt suggests determining actual enrollment needs for meeting terms of proposed lease (signing due, Dec. 2022). Ratio of increasing rent to ADM requirements for state compensation to building capacity may not be sustainable. Matt to work on projections while Julie to compile historic compensation trends in order to predict 4 year compensation increases.

F. Review [Charter Contract](#) - All board members have read and reviewed.

V. Action Items - None

VI. Information Items

A. Future Agenda Items - Staff, Board, Public requests for future board discussion or consideration
None

B. Meeting Dates - suggested 9/21/2022 at 5:15 pm.

VII. Adjournment

Meeting adjourned at 7:20 pm.

Motion: Anne	Second: Charles			Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	

CERTIFICATION OF POSTING NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the La Tierra Community School Office (124 N. Virginia St, Prescott, AZ 86301).

Office:

Dated this _____ day of _____, 20____ at _____ [time]

By _____ [name and title of person signing the certification]

Website:

Dated this 21st day of August, 2022 at 9:06 pm (specific time of posting listed on web page).

By Sierra Wilson, Secretary