



MINUTES from PUBLIC MEETING of the BOARD of DIRECTORS of LA TIERRA COMMUNITY SCHOOL

A public meeting of the Board of Directors of La Tierra Community School was convened.

Time: Wednesday, September 21, 2022 at 5:15pm

Location: 124 N. Virginia St, Prescott AZ, 86301. 5th grade room.

Members Present: Sierra Wilson, Anne Boettcher, Matt Hart, Charles Mentken, Bee Sena

Staff Present: Julie Jongsma, Dawn Klaiber

Meeting Type: Regular Session

The following matters were discussed, considered, and decided at the meeting:

I. Opening Items (Charles Mentken and Anne Boettcher)

A. Call to order

Anne calls meeting to order at 5:21 PM

B. Adoption of agenda

Anne moves to adopt agenda. All in favor.

C. Approve minutes from 17 August, 2022

Anne moves to accept approve minutes

Motion: Sierra	Second: Charles	Aye	Aye	Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	4-0

II. Information Items

A. Director Report (Julie Jongsma)

1. Enrollment
2. Maintenance
 - a) Status of La Tierra 22-23 payments
3. Finance
4. Personnel
5. Compliance
 - a) Policy advisories and updates on handbooks
 - (1) Assistance from Osborn Maledon
6. Community Connection changes
7. Health and Safety
8. School goals (with Dawn Klaiber)

Julie gives an overview of current enrollment. Julie gives an overview of current maintenance issues and costs. Julie gives an overview of compliance. Julie gives an overview of grants. We had a wonderful potluck last week. Stem

program continues to receive STEM resources from state grants. Received grant from contractor regarding kitchen updates. Julie gives an overview of recent student injury on playground.

B. Academic Coordinator Report (Dawn Klaiber)

1. Student Achievement

a) First Benchmark - Galileo

Dawn informs that all students have recently completed 1st Galileo benchmark testing. New teachers are going to be trained on Galileo to access data, reports, etc.

Anne asks a question regarding Galileo scores from last year and the inconsistencies and how to address them.

Dawn does not have a clear understanding about these inconsistencies. Dawn offers a variety of potential reasons for them and her approach will be to facilitate the exams more strategically.

Bee asks if there were any things that jumped out at her regarding the first assessments.

Dawn offers her understanding about some of the skills that students are missing and the approach is to communicate with teachers where the challenges are and make sure there is fidelity amongst teachers to focus on these skills.

Anne asks if we can use volunteers to come and read to students to increase reading exposure.

2. Evaluation Process

a) Staff input

b) Evaluator Training

c) ELL

Dawn offers recent leadership team meetings and decisions about how to evaluate teachers and disperse 301 funds. Dawn offers the focus of the evaluation criteria. Dawn offers information about upcoming evaluator training.

Dawn offers experiences with current ELL students, ELL assessments, the need for teachers to acquire SEI trainings, and the pull-out of ELL students to meet state requirements.

3. School Goals

Dawn gives an overview of new school and teacher goals. Dawn offers goals for student growth with Galileo benchmark testing and state testing. Dawn gives an overview of benchmark testing percentage increase goals.

Anne offers ideas about how to support school goal implementation.

Discussion ensues about the proposed increases realistic and how can achieving or not achieving these goals benefit or curtail teacher and student motivation and engagement.

Anne asks about family internet connectivity.

Julie offers that one family that we know of does not have internet access.

Sierra asks about funding needs for new ELA curriculum.

Dawn offers insights into current options for new ELA curriculum.

Anne asks about ELA alignment and expeditions.

Dawn offers insight into how teachers are currently using EL in classrooms and in expeditions.

C. Board Report (Charles Mentken and Anne Boettcher)

1. Planning Board Schedule/Calendar
2. Board composition
 - a) Parent recruitment letter

Anne offers details about potential parent board members.

D. Finance Report (Julie Jongsma and Bee Sena)

1. FY22 Final Review
2. FY23 Update
3. Budget Summary

Bee gives an overview of current finances. Bee suggests that we are in good shape currently.

Sierra asks about the last years ending balance.

Bee says that we will be able to see that in the next meeting with the upcoming reports.

Bee lets us know that the audit is upcoming in October.

III. Public Comments (Members of the Governing Body shall not discuss or take legal action on matters raised during and open call to the public unless the matters are properly noticed for discussion and legal action)

IV. Information and Discussion Items

A. Director and Academic Coordinator Evaluation

Anne discusses evaluation tools of director and academic director and edits that need to take place. Anne asks Julie and Dawn if there are any significant changes that need to be made to the documents.

Sierra offers her perspective regarding the evaluation tool and how it is fundamentally the same rubric used last year.

Conversation ensues regarding edits and voting on current rubric.

B. Grants Update (Sierra Wilson and Julie Jongsma)

1. Status
2. Alternative use of funds/equipment
3. Pizza Update

Sierra offers information on current progress on grants for food services. Sierra offers how we will deal with grant and how we will manage resources that were purchased with grant funding.

Julie discusses her talking with the restaurant supply where purchases were made and they will be taking the equipment back.

Anne asks about the pizza program. Anne offers an idea about how to fund pizza for students who are unable to afford pizza.

C. Tax Credit and Fundraising

The tax credit push starts in January.

Discussion ensues about how to educate parents about the tax credit process.

D. Facilities (Matt Hart and Julie Jongsma)

1. Funds to meet future financial needs
2. Headcount
3. Options to meet needs

Matt met with the landlord today and references the key ideas that took place during the meeting. Matt talks about the document that he put together that looks at the historic trends with facilities expenditures, salaries, student funding.

Conversation ensues regarding the document that Matt created regarding future budgets.

E. Board Goals

V. Action Items

A. Policy updates: Board will review and approve new and revised school policies, regulations, and exhibits in accordance with laws passed by the 55th Legislature, Second Regular Session which convened in January 2022 and adjourned sine die on June 25, 2022.

- Policy Advisory Policy JRR..... Student Surveys
 - (NEW) Regulation JRR-R — Student Surveys
- Policy Advisory Policy KI.....Visitors to Schools
 - Regulation KI-R — Visitors to Schools
 - (NEW) Exhibit KI-E — Visitors to Schools
- Policy Advisory Policy KB.....Parental Involvement in Education
 - Regulation KB-R — Parental Involvement in Education
 - Exhibit KB-EB — Parental Involvement in Education
- Policy Advisory Policy IHAMB.....Family Life Education
 - Regulation IHAMB-R — Family Life Education
- Policy Advisory Policy JLCB.....Immunizations of Students
 - Regulation JLCB-R — Immunizations of Students
 - Exhibit JLCB-E — Immunizations of Students
- Policy Advisory Policy JLCC.....Communicable Infectious Diseases
- Policy Advisory Policy IHA.....Basic Instructional Program
- Policy Advisory Policy JLDA.....School Counselors and Psychologists
- Policy Advisory Policy JICFA.....Hazing
 - Exhibit JICFA-EB — Hazing
- Policy Advisory Policy IMD.....School Ceremonies and Observances

- Policy Advisory Policy IMB.....Teaching About Controversial/Sensitive Issues

Motion: Sierra	Second: Charles	Aye	Aye	Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	4-0

B. Family Handbook Addendums

- Policy KI — Visitors to Schools
 - Regulation KI-R — Visitors to Schools
 - Exhibit KI-E — Visitors to Schools
- JICFA-E Hazing
- JLCB - Immunizations of Students
- JLCC - Communicable Infectious Diseases
- IMD - School Ceremonies and Observances
- Others as prescribed by the Board after discussion.

Motion: Sierra	Second: Charles	Aye	Aye	Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	4 - 0

C. Consider Proposed Changes to Community Connections -

Proposed Change: Community Connections will be changed from a PE focused program to a program that utilizes local resources and experts to enhance learning expeditions. Community Connections will take the learning that is happening in the classroom and strengthen that learning with the use of a wide variety of resources and speakers that will be tied to the classroom learning expedition. For the 2022-2023 school year teachers will be required to take their students on 6 community connections per year. LTCS students will continue to receive PE instruction on campus 2 times per week.

Motion: Sierra	Second: Charles	Aye	Aye	Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	4 - 0

D. Consider Proposed Changes to Extra Curricular Programs - Spanish.

Proposed Change: Terminate the Spanish program and add 2 days per week of STEM instruction to each grade level to strengthen proficiency in science for our students.

Motion: Sierra	Second: Charles	Aye	Aye	Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	4 - 0

E. Approve Summative Evaluation tool for Director

Motion: Sierra	Second: Charles	Aye	Aye	Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	4 - 0

F. Approve Summative Evaluation tool for Academic Program Coordinator

Motion: Sierra	Second: Charles	Aye	Aye	Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	4 - 0

VI. Information Items

- A. Future Agenda Items - Staff, Board, Public requests for future board discussion or consideration, parent interviews for recruitment, Meeting with Capital Investment,
- B. Meeting Dates - AFR approval first week of October 3rd - 5:15 pm -
Board Meeting - October 19th, 5:15 pm

VII. Adjournment

Motion: Sierra	Second: Charles	Aye	Aye	Vote: 4-0-0
Sierra: Aye	Matt: Aye	Anne: Aye	Charles: Aye	

Anne adjourns meeting at 7:43 pm

CERTIFICATION OF POSTING NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the La Tierra Community School Office (124 N. Virginia St, Prescott, AZ 86301).

Office:

Dated this _____ day of _____, 20____ at _____ [time]

By _____ [name and title of person signing the certification]

Website:

Dated this 22nd day of September, 2022 at 5:00 pm (specific time of posting listed on web page).

By Sierra Wilson, Secretary

