



MINUTES from PUBLIC MEETING of the BOARD of DIRECTORS of LA TIERRA COMMUNITY SCHOOL

A public meeting of the Board of Directors of La Tierra Community School was convened.

Time: Wednesday, October 19th, 2022 at 5:15pm

Location: 124 N. Virginia St, Prescott AZ, 86301.

Members Present: Anne Boettcher, Matt Hart, Charles Mentken, Bee Sena, Sierra Wilson

Staff Present: Julie Jongsma, Dawn Klaiber

Meeting Type: Regular Session

The following matters were discussed, considered, and decided at the meeting:

I. Opening Items

- A. Called to order by Anne at 5:17 pm
- B. Adoption of agenda

Motion: Anne	Second: Charles				Vote: 3-0-0
		Anne: Aye	Sierra: Aye	Charles: Aye	

- C. Approve minutes from 21 September 2022 and 3 October 2022

Motion: Anne	Second: Charles				Vote: 3-0-0
		Anne: Aye	Sierra: Aye	Charles: Aye	

II. Information Items

*Matt and Bee enter at this time

A. Director Report (Julie Jongsma)

1. Enrollment - K-10, 1-18, 2-22, 3-22, 4-12, 5-11, 6-21, 7-9: 124 total students - 119 FTE. 4 students added since fall break.
2. Maintenance
 - a) Had to replace a broken window and the recent storm broke 2 canopies and the greenhouse.
3. Personnel - Chelsea Malote hired as Aide for 2nd and 3rd grade classrooms. She will split her time between the two classes.
4. Compliance - Audit draft received. Final draft will be submitted to ASBCS by independent auditor
5. Health and Safety - 2 staff COVID cases.

6. Student Achievement/Community News - Kinder and 1st going to Mortimer Farms Monday. Smokey Bear is coming to school next week. Thursday, 10/27 is the annual pumpkin carving and costume catwalk during the school day and Community Fall Festival in the evening. STEM teacher has been accepted into ESAP fellowship program and will receive funding and get access to STEM materials and courses. Also accepted into the AZ STEM Adventures program. 6th and 7th grade students will get to attend statewide event and interact with STEM professionals. Charles Mentken will attend and create content for marketing.

B. Academic Coordinator Report (Dawn Klaiber)

1. Student Achievement - Dawn checked into benchmark testing requirements for School Improvement. School Improvement status of all schools has been reset and LTCS awaits new letter grade. For now, we're out of school improvement status. Because we were not a CSI (comprehensive improvement) school we do not have to perform 4 benchmark tests per year and can switch back to 3. Will find out if we are out of school improvement or back in TSI (targeted) in November. State will be using the same metrics that they've used in the past to determine (standardized test results from 2022).
2. Dawn is doing classroom walkthroughs each week. Will attend Qualified Evaluator training November 2nd.
3. Evaluation Process - still working on revamping process. Has included many action steps in growth plan for the fall/spring.

C. Board Report (Charles Mentken and Anne Boettcher)

1. Planning Board Schedule/Calendar
 - a) Need for special meeting
2. Letter to families update - Asked for volunteers. Got a few people interested. 2 reading helpers and 1 board member. No help for lost and found.

D. Finance Report (Bee Sena)

1. Monthly report - Finance meeting isn't until tomorrow. Tabled until next meeting.

III. Public Comments (Members of the Governing Body shall not discuss or take legal action on matters raised during and open call to the public unless the matters are properly noticed for discussion and legal action)

No public present

IV. Information and Discussion Items

A. Facilities

1. Follow-up from Charter School Capitol presentation - Board wishes to continue investigation of all facilities options. No new information since the special session.
2. Alignment Discussion - Tabled for spring if necessary.

B. Board Goals

1. Facilities - Need appraisal and survey. Landlord wants to split cost of appraisal with school. Matt and Julie will work to find appraiser and schedule appraisal.

2. Facilitation of School Goals - Board will continue current strategies to support school goals. No new discussion.

V. Action Items

A. Approve Growth Plans for Julie and Dawn

Julie’s approved as written.

Motion: Anne	Second: Sierra				Vote: 5-0-0
Bee: Aye	Matt: Aye	Anne: Aye	Sierra: Aye	Charles: Aye	

Dawn’s approved as written.

Motion: Anne	Second: Matt				Vote: 5-0-0
Bee: Aye	Matt: Aye	Anne: Aye	Sierra: Aye	Charles: Aye	

B. Approval of Policy Updates:

Policy JLCB..... Immunizations of Students

Regulation JLCB-R — Immunizations of Students

Regulation KDB-R.....Public’s Right to Know/Freedom of Information

Policies and regulations approved as written. Julie designated as staff contact for parents (KDB-R).

Motion: Anne	Second: Sierra				Vote: 5-0-0
Bee: Aye	Matt: Aye	Anne: Aye	Sierra: Aye	Charles: Aye	

RELEVANT INFORMATION:

Policy JLCB update overhauls the JLCB policy and regulation to conform to Arizona Department of Health regulations and Arizona statute. Revisions is the result of law passed by the 55th Legislature, Second Regular Session which convened in January 2022 and adjourned sine die on June 25, 2022. The General Effective Date of this bill is September 24, 2022.

Regulation KDB-R is created to address HB2578, which requires any entity subject to a public records request to provide the name, telephone, and e-mail address of an employee or department that is authorized and able to assist the requesting party. This point of contact must be listed on the school or district’s website. The law also requires a district or school that receives a request to acknowledge

receipt of the request within five (5) business days, unless an online portal is utilized in which the acknowledgement should be automatic upon submission.

VI. Information Items

- A. Future Agenda Items - Staff, Board, Public requests for future board discussion or consideration: parent interviews for recruitment, Meeting with Capital Investment, audit, 360 surveys.
- B. Meeting Dates - 11/16 at 5:15 pm: regular session. Possible special session in November TBD.

VII. Adjournment - Meeting adjourned at 6:14 pm.

Motion: Anne	Second: Sierra				Vote: 5-0-0
Bee: Aye	Matt: Aye	Anne: Aye	Sierra: Aye	Charles: Aye	

CERTIFICATION OF POSTING NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the La Tierra Community School Office (124 N. Virginia St, Prescott, AZ 86301).

Office:

Dated this _____ day of _____, 20____ at _____ [time]

By _____ [name and title of person signing the certification]

Website:

Dated this 23rd day of October, 2022 at 8:00 pm (specific time of posting listed on web page).

By Sierra Wilson, Secretary