



NOTICE of COMBINED PUBLIC MEETING and EXECUTIVE SESSION of the BOARD of DIRECTORS of LA TIERRA COMMUNITY SCHOOL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of La Tierra Community School and to the general public that the Board of Directors of La Tierra Community School will hold a meeting open to the public. As indicated in the agenda, pursuant to A.R.S. § 38-431.03 Subsection (A), paragraphs [1] and [7] the Board of Directors of La Tierra Community School may vote to go into executive session, which will not be open to the public, to discuss certain matters.

Time: Wednesday, February 15th, 2023 at 5:15pm

Location: 124 N. Virginia St, Prescott AZ, 86301. 5th grade room *

*There is a winter storm advisory with snow accumulation probable. **In the event that travel is difficult or impossible at the time of the meeting, the board will meet virtually.** Notice will be posted on the school website as soon as possible and you may contact Julie Jongsma by calling the school office at (928) 445-5100 or emailing julie@latierracommunityschool.org for more information about the location of the meeting. Please contact Julie as soon as possible and prior to start of meeting for assistance attending virtually.

Virtual Meeting Link (in the event of extreme weather):

To join the video meeting, click this link: <https://meet.google.com/gbr-cngr-jyt>

Otherwise, to join by phone, dial +1 319-343-6327 and enter this PIN: 295 495 955#

Meeting Type: Combined Regular Session and Executive Session

LTCS Mission Statement

La Tierra Community School provides an experiential approach to learning and values respect for diversity, the whole child, and a commitment to social and environmental justice. Our program uses natural and cultural resources to foster relevant connections for children through learning expeditions. We value children's sense of curiosity and discovery; their ability to think critically, reflect upon their world, and promote positive change in their community.

The agenda for the meeting is as follows:

I. Opening Items (Anne Boettcher and Charles Mentken)

- A. Call to order
- B. Adoption of agenda
- C. Approve minutes from January 18, 2022

II. Information Items

- A. Director Report (Julie Jongsma)
 1. Enrollment
 2. Maintenance
 3. Personnel
 4. Compliance
 5. Health and Safety
- B. Academic Coordinator Report (Dawn Klaiber)
 1. Student Achievement
 2. Instructional Oversight

3. Funding and Compliance

C. Board Report (Charles Mentken and Anne Boettcher)

1. Planning Board Schedule/Calendar
2. Recruitment

D. Finance Report (Bee Sena and Julie Jongsma)

1. Monthly Financial Report
2. FY23 Update

III. Public Comments (Members of the Governing Body shall not discuss or take legal action on matters raised during and open call to the public unless the matters are properly noticed for discussion and legal action)

IV. Discussion Items

- A. Grade Configuration (Julie Jongsma and Dawn Klaiber): Board will hear proposal to add an 8th grade program to La Tierra's grade configuration. The 8th grade class would be a combined class serving 7th and 8th together for the 2023-24, 2024-25 and 2025-26 school years. For the 2026-27 school year the 8th grade would become a stand alone classroom.
- B. Fundraising (Anne Boettcher, Sierra Wilson, Julie Jongsma, and Dawn Klaiber)
 1. Fundraiser
 2. Grants
- C. Technology FY24 (Julie Jongsma and Dawn Klaiber)
- D. Extra Curricular Activities (Julie Jongsma and Dawn Klaiber)
 1. Current year programming enrichment
 2. FY24 plans
- E. Purchase of Square (Julie Jongsma and Dawn Klaiber)
- F. OnBoard Overview (Sierra Wilson)

V. Executive Session (Pursuant to A.R.S. § 38-431.03, Subsection (A), paragraphs [1] and [7], the board will enter executive session)

- A. Administrator Mid-Year Check-Ins - Board will review mid-year performance data with administrators.
 1. School Director
 2. Academic Program Coordinator

This executive session is authorized under A.R.S. § 38-431.03, Subsection (A), paragraph [1].

- B. Updated Lease Terms - Board will review updated lease terms.

This executive session is authorized under A.R.S. § 38-431.03, Subsection (A), paragraph [7].

VI. Action Items

- A. Approve Conflict of Interest Disclosure and Request from Kathryn Montoya
Board will consider approval of request from Kathryn Montoya to serve as substitute teacher at LTCS. As per Policy BCB - GOVERNING BODY MEMBER CONFLICT OF INTEREST: If a more advantageous transaction or arrangement is not reasonably possible under circumstances not

producing a conflict of interest, the Governing Body shall determine by a majority vote of the disinterested Governing Body members whether the transaction or arrangement is in the School's best interest, for its own benefit, and whether it is fair and reasonable.

Please see [LTCS Conflict of Interest Policy](#) for more information.

- B. Approve Grade Configuration 2023/2024 School Year
Board will consider proposal as discussed in this meeting.
- C. Approve Staff Payscale
Board will consider revisions to payscale as discussed in January 18, 2023 public meeting.
- D. Approve Purchase of Square
Board will consider approval of purchase as discussed in this meeting.
- E. Approve Lease 2023-2026
Board will consider approval of new lease terms discussed in closed session.

VII. Information Items

- A. Future Agenda Items - Staff, Board, Public requests for future board discussion or consideration
- B. Meeting Dates - Regular Session 3/15/2023.

VIII. Adjournment

*Board members and public may attend virtually upon prior request. Please contact Julie Jongsma by calling the school office or emailing julie@latierracommunityschool.org as soon as possible and 24 hours prior to start of meeting for assistance attending virtually.

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- Members of the Governing Board will attend either in person or by telephone or video conference call.
 - The Governing Board may consider any item on this agenda in any order and at any time during the meeting.
 - A copy of the agenda for the meeting will be available at the LTCS Office (located at 134 N. Virginia St., Prescott, Arizona 86301) during regular work hours and on the school website at www.latierracommunityschool.org at least twenty-four (24) hours in advance of the meeting.
 - Copies of agendas and supplementary documentation relative to public meetings are available from the LTCS Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.
 - Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Julie Jongsma at 928-445-5100 prior to the meeting. Requests should be made as early as possible to arrange the accommodations.
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CERTIFICATION OF POSTING NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the La Tierra Community School Office (124 N. Virginia St, Prescott, AZ 86301).

Office:

Dated this _____ day of _____, 20__ at _____ [time]

By _____ [name and title of person signing the certification]

Website:

Dated this 13th day of February, 2023 at 2:20 pm (specific time of posting listed on web page).

By Sierra Wilson, Secretary